

Turning Equipment On

Turn on in any order:

1. Document Camera
2. Computer
3. VCR
4. Video Projector
5. Sound Amplifier/Speakers

Switching Between Sources:

(NOTE: A/V equipment runs through Polycom videoconference equipment. Use the "Near" button on the Polycom remote to change sources on the Polycom)

From Computer to Document Camera or VCR:

1. (To Document Camera) Switch Projector to "Video" with the "Input" button on the remote to the Projector
2. (To VCR) With Projector on "Video," switch Document Camera to "Video 1" with the "Input Select" button on the front of the Document Camera

From VCR/DVD to Computer or Document Camera:

1. (To Computer) Switch Video Projector to "Computer" with the "Input" button on the remote to the Projector.

Turning Equipment Off

Turn off in any order:

1. Sound Amplifier
2. Video Projector
3. VCR
4. Computer
5. Document Camera