

SAN JUAN COLLEGE

MEMORANDUM

DATE: April 2009
TO: All Administrative, Professional, and Support Staff
FROM: Dr. Carol Spencer, President
SUBJECT: Holiday Schedule for 2009-2010

The December holiday break for 2009 will begin with the college closing on December 21, 2009 and staying closed through January 3, 2010. Employees are to return to work on January 4, 2010.

The college will be closed on the following dates throughout the next fiscal year:

2009 Date Observed

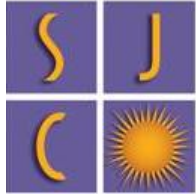
Actual Holiday Observed

July 3 (Friday)	Independence Day
September 7 (Monday)	Labor Day
November 25 (Wednesday)	Campus Closed
November 26 (Thursday)	Thanksgiving
November 27 (Friday)	Columbus Day
December 21 (Monday)	Campus Closed
December 22 (Tuesday)	Campus Closed
December 23 (Wednesday)	Campus Closed
December 24 (Thursday)	Campus Closed
December 25 (Friday)	Christmas Day
December 28 (Monday)	Campus Closed
December 29 (Tuesday)	Campus Closed
December 30 (Wednesday)	Veteran's Day
December 31 (Thursday)	Martin Luther King Day

2010

January 1 (Friday)	New Year's Day
February 15 (Monday)	President's Day
March 25 (Thursday)	Spring Holiday
March 26 (Friday)	Spring Holiday
May 31 (Monday)	Memorial Day

If you have any questions concerning this schedule, please contact your appropriate supervisor, Vice President, or the Human Resources staff.



SAN JUAN COLLEGE

MEMORANDUM

DATE: April 2010
TO: All Administrative, Professional, and Support Staff
FROM: Dr. Carol Spencer, President
SUBJECT: Holiday Schedule for 2010-2011

The December holiday break for 2010 will begin with the college closing on December 20, 2010 and staying closed through January 2, 2011. Employees are to return to work on January 3, 2011.

The college will be closed on the following dates throughout the next fiscal year:

2010 Date Observed

Actual Holiday Observed

July 5 (Monday)	Independence Day
September 6 (Monday)	Labor Day
November 24 (Wednesday)	Campus Closed
November 25 (Thursday)	Thanksgiving
November 26 (Friday)	Columbus Day
December 20 (Monday)	Campus Closed
December 21 (Tuesday)	Campus Closed
December 22 (Wednesday)	Campus Closed
December 23 (Thursday)	Campus Closed
December 24 (Friday)	Christmas Day
December 27 (Monday)	Campus Closed
December 28 (Tuesday)	Campus Closed
December 29 (Wednesday)	Veteran's Day
December 30 (Thursday)	Martin Luther King Day
December 31 (Friday)	Campus Closed

2011

January 3 (Monday)	New Year's Day
February 14 (Monday)	President's Day
March 24 (Thursday)	Spring Holiday
March 25 (Friday)	Spring Holiday
May 30 (Monday)	Memorial Day

If you have any questions concerning this schedule, please contact your appropriate supervisor, Vice President, or the Human Resources staff.